

NADA SALEH AL-BATATI

Saudi Arabia ,Riyadh

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PERSONAL INFORMATIONES

NAME : NADA SALEH AL BATATI

GENDER : FEMALE

MARITAL STATUS : SINGLE

NATIONALITY: YEMENI (MY MOTHER IS SAUDI)

DATE OF BIRTH : 13/10/1979

PLACE OF BIRTH: RIYADH , KSA

WORK EXPERIENCE

*** Work as Laboratory technician supervisor for the medicine department(One of technical staff who is in charge of medicine female laboratories activities and supervise all subordinate staff in medicine female laboratories, and implements approved policies and procedures to achieve the targeted goals) in Al Maarefa college for more than 3 years and I'm still on job**

*** Worked as Germany and Malta missions supervisor in VFS global (joint visa application center in Riyadh for 4 years (2009-2013)).**

*** Worked as senior customer service in VFS global (joint visa application center for Germany, France, Spain, Italy and Malta) in Riyadh for 3 years (2009-2012).**

***Laboratory receptionist for one year and half in Dallah Hospital.**

***Supervisor : medical waste . in King Saud Hospital for two years .**

***Medical reports typist (English) . King Saud Hospital**

Training courses:

- ***Course in work etiquette 2012***
- ***Training in king Saud Hospital laboratory.***
- ***Five months training in chemistry laboratory – Al Yamamah Hospital***
- ***Computer diploma (1418H) in Al Alamiah Institute – 4 months .***

Courses and conferences:

- ❖ ***Attending program Safety evacuation awareness 2016 in Almaarefa colleges***
- ❖ ***Attending course The risk of fire and evacuation plan in emergency cases 2015 in Almaarefa colleges***
- ❖ ***Brainstorming within the activities of the strategic plan for Almaarefa colleges 2015***
- ❖ ***Attending SGH –lab quality seminar.***
- ❖ ***Attending TB international day 2006 – king Saud Hospital .***
- ❖ ***Attending (advance course) – medical waste program – Al Yamamah Hospital .***
- ❖ ***Attending quality control course- king Saud Hospital.***
- ❖ ***Attending HIV international day event .***

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- ❖ *Attending complete management –medical waste disposal course – KSH.*
 - ❖ *Attending TB international day 2007 –KSH.*
 - ❖ *Attending the infection control inservice (hand hygiene , standard precautions)in Dallah Hospital*
 - ❖ *Attending quality improvement & risk management in Dallah Hospital .*

EDUCATION

Bachelor degree / since - biochemistry, KSU, Riyadh, 1424

LANGUAGE

- *Native language: Arabic.*
- *Other language : English (reading , writing and speaking)*

SKILLS

- *Computer skills (using Microsoft word, excel, power point, and outlook).*
- *Ability to work with team and learn new skills.*
- *Work organization and leadership team*
- *Advanced skills on blood chemical analysis equipment .*